



PHILADELPHIA NATIONAL CANDY, GIFT & GOURMET SHOW

January 6 - 8, 2018
Greater Philadelphia Expo Center
Oaks, PA

Please prepare and return to:
Reber-Friel Company
Convention & Exposition Services
P.O. Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfriel.com

Order Deadline Date
December 22, 2017

• PAYMENT & CHARGE AUTHORIZATION FORM •

• TERMS •

DISCOUNT PRICES only apply to orders with payment in FULL, including Sales Tax received by Deadline Date, after which the Standard Rates will apply. All charges for services must be paid in advance by check or credit card. Orders without payment will NOT be processed. If credit card is declined or invalid a \$35.00 service charge will be added. NOTE: Exhibitors are responsible to check that all ordered equipment is delivered to booth and services performed before show opens, otherwise report to the Reber-Friel representative immediately. Claims after show will not be accepted – NO credits will be given after the show.

• SERVICES & EQUIPMENT ORDERED •

FURNITURE & ACCESSORIES, DISPLAY TABLES, WOODEN RISERS, FLOOR COVERING	\$ _____
PEGBOARD & FOAMCORE PANELS	\$ _____
FREIGHT HANDLING *	\$ _____
LABOR	\$ _____
CUSTOM CLEANING	\$ _____
SPECIAL SIGNS	\$ _____
STANDARD BOOTH EQUIPMENT / PIPE & DRAPE	\$ _____
OTHER	\$ _____
SUB -TOTAL	\$ _____
6% PA SALES TAX	\$ _____
TOTAL	\$ _____

I have read, understood and I agree to all terms as described and have advised our show site representative accordingly. The exhibitor understands that freight handling charges apply to all shipments received at the advanced warehouse and at show site. No freight is included in the booth package. See freight handling form for more details.

Signature: _____ Print Name: _____ Date: ____ / ____ / ____

PLEASE NOTE: Electrical, Telephone, Internet and/or Plumbing orders should be mailed directly to the address given on the order form.

PAYMENT BY CHECK, PLEASE COMPLETE THE FOLLOWING:

Check No.: _____ Date: ____ / ____ / ____ Amount: \$ _____

PAYMENT BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING:

Select Credit Card _____ D VISA D MASTER D AMEX
Card Member Name (please print): _____
Account No.: _____ - _____ - _____
Expiration Date: ____ / ____ Security Code: _____
Signature: _____

Your information will be kept on file. All charges will be made to the given credit card – multiple charges may occur on your statement. NOTE: Credit Card information must be completed when ordering EQUIPMENT, LABOR and for FREIGHT HANDLING.

Company Name: _____ Booth No. _____

Street: _____ City/State: _____ ZIP: _____

Ordered by: _____ Email: _____

Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____ / ____ / ____



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Order Deadline Date
December 22, 2017

Standard Rate Applies
After Deadline

• ORDER IN ADVANCE... SAVE TIME & LATE CHARGES... ALL MATERIALS ON RENTAL •

• FURNITURE AND ACCESSORIES •

	Discount	Standard
Executive Swivel Arm Chair	_____ \$ 79.00	_____ \$ 102.70
Side Chair	_____ \$ 36.25	_____ \$ 48.00
Stool with Back	_____ \$ 63.00	_____ \$ 85.00
Waste Basket	_____ \$ 15.50	_____ \$ 21.00
Sign Easel	_____ \$ 32.00	_____ \$ 43.00
Conference Table (no skirting) 30" Round, 30" High - Limited Quantity	_____ \$ 83.00	_____ \$ 112.25
Airport Table (no skirting) 30" Round, 42" High - Limited Quantity	_____ \$ 92.75	_____ \$ 125.25

• DISPLAY TABLES •

	Undraped Tables *		Draped Tables **	
2' x 4' x 30" High Table	_____ \$ 40.00	_____ \$ 54.00	_____ \$ 104.50	_____ \$ 141.25
2' x 6' x 30" High Table	_____ \$ 51.00	_____ \$ 68.75	_____ \$ 122.50	_____ \$ 165.00
2' x 8' x 30" High Table	_____ \$ 63.00	_____ \$ 85.00	_____ \$ 138.75	_____ \$ 187.00

* For undraped 42" high, add \$ 15.75 per table, Check here ** For draped 42" high, add \$ 45.00 per table, Check here
Price for Draped Table includes: Top (white vinyl plastic), Drape in Front and 2 Sides. For 4th side add \$ 15.00 per table, Check here
 Circle Color Choice for Drape: Black - Blue - Burgundy - Gold - Grey - Hunter Green - Red - Teal - White

• WOODEN RISERS •

	Riser & Cover (white)	
4' Long, 10" Wide, 11" High	_____ \$ 50.60	_____ \$ 68.25
6' Long, 10" Wide, 11" High	_____ \$ 76.50	_____ \$ 103.50

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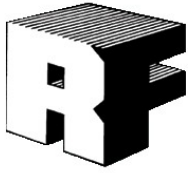
• FLOOR COVERING (Standard Sizes) •

Circle Color Choice for Carpet: Black - Blue - Burgundy - Gold - Grey - Hunter Green - Red - Teal

5' x 10' Carpet	_____ \$ 87.50	_____ \$ 118.25
5' x 20' Carpet	_____ \$ 175.00	_____ \$ 236.25
5' x _____ Carpet (Ten Foot Segments) Price Per Linear Foot	_____ \$ 8.75/ft	_____ \$ 12.00/ft
9' x 10' Carpet	_____ \$ 137.50	_____ \$ 185.85
9' x 20' Carpet	_____ \$ 275.00	_____ \$ 372.25
9' x _____ Carpet (Ten Foot Segments) Price Per Linear Foot	_____ \$ 13.75/ft	_____ \$ 19.00/ft
_____ x _____ Carpet to cover entire display area. Price Per Square Foot	_____ \$ 3.75/sq ft	_____ \$ 5.00/sq ft
Foam Padding (MIN 100 sq. ft.) Price Per Square Foot	_____ \$ 1.25/sq ft	_____ \$ 1.75/sq ft

Charges for rentals listed include delivery to booth, installation only as specified and removal at close of show.
Cancellation of equipment delivered will be subject to a 50 % cancellation charge for labor involved.

Company Name: _____ Booth No. _____
 Street: _____ City/State: _____ ZIP: _____
 Ordered by: _____ Date: ____/____/____
 Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____/____/____



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Order Deadline Date

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Convention & Exposition Services
PO Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfrieland.com

• PACKAGE TABLE ORDER •

One (1) skirted 4' x 30" (standard table height), One (1) skirted 6' x 30", and Two (2) skirted 8' x 30" is included with each 5' x 10' or 10' x 10' booth space. Two (2) 4' risers and two (2) 6' risers w/ white vinyl covering and two (2) padded chairs and one (1) wastebasket are included with the package as well. This applies to all exhibitors that are renting a "FULL BOOTH PACKAGE" only. Please note that no tables or risers will be placed in your booth unless this Package Table Request form has been submitted. Exchanges made after the Deadline Date shown above or at Show Site will be charged the standard rate for table(s).

_____	4' x 24" w x 30" h Table	D Set-up Work Table	D Plain	D Skirted *
_____	6' x 24" w x 30" h Table	D Set-up Work Table	D Plain	D Skirted *
_____	8' x 24" w x 30" h Table	D Set-up Work Table	D Plain	D Skirted *

Choose Skirt Color: D Black D Grey D Red D Gold D Burgundy
 D Blue D White D Teal D Green

***Skirted Table Includes: Top (white vinyl plastic), Drape in Front and 2 sides. For 4th side add \$ 15.00 per table, Check here 0**

For unskirted 42" high, add \$15.75 per table, Check here 0

****For skirted 42" high, add \$45 per table, Check here 0**

RISERS

_____	4' Long, 10" Wide, 11" High w/ White Covering
_____	6' Long, 10" Wide, 11" High w/ White Covering

****STANDARD BOOTH PACKAGE INCLUDES 8' BACKWALL DRAPE & 3' SIDEWALL DRAPE****

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**See additional forms for Furniture, Tables with Skirting,
Carpet, Display Panels, etc.**

Company Name: _____ Booth No. _____
 Street: _____ City/State: _____ ZIP: _____
 Ordered by: _____ Email: _____
 Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____/____/____



PHILADELPHIA NATIONAL CANDY, GIFT & GOURMET SHOW

January 6 - 8, 2018
Greater Philadelphia Expo Center
Oaks, PA

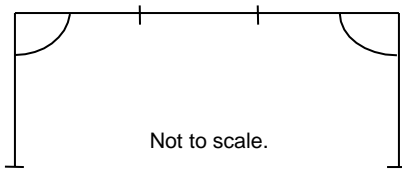
Please prepare and return to:
Reber-Friel Company
Convention & Exposition Services
P.O. Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfriel.com

Order Deadline Date
December 22, 2017

Standard Rate Applies
After Deadline

• SPECIAL GRID PANEL BOOTH PACKAGES •

10' x 10' Booth Space



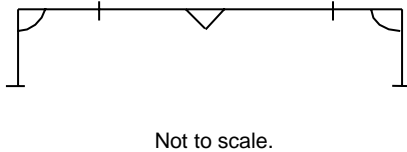
The 10' x 10' Booth Package includes 5 grid panels (2' wide, 8' high) in the back and 2 panels on each side, 4 feet and 2 shelves in each corner for stabilization.
Total = 9 Grid Panels

AVAILABLE COLORS D White D Black DChrome (additional cost)

RATES FOR BOOTH PACKAGE:
(including set-up labor)

Advanced Rate (White/Black): \$ 445.00 Standard Rate(White/Black): \$ 600.75
Advanced Rate (Chrome): \$ 490.00 Standard Rate(White/Black): \$ 661.50

10' x 20' Booth Space



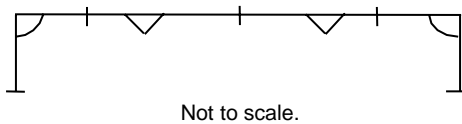
The 10' x 20' Booth Package includes 10 grid panels (2' wide, 8' high) in the back and 2 panels on each side, 4 feet and 2 shelves in each corner for stabilization.
Total = 14 Grid Panels

AVAILABLE COLORS D White D Black DChrome (additional cost)

RATES FOR BOOTH PACKAGE:
(including set-up labor)

Advanced Rate (White/Black): \$ 890.00 Standard Rate(White/Black): \$ 1,201.50
Advanced Rate (Chrome): \$ 970.00 Standard Rate(White/Black): \$ 1,309.50

10' x 30' Booth Space



The 10' x 30' Booth Package includes 15 grid panels (2' wide, 8' high) in the back and 2 panels on each side, 5 feet and 2 shelves in each corner for stabilization.
Total = 19 Grid Panels

AVAILABLE COLORS D White D Black DChrome (additional cost)

RATES FOR BOOTH PACKAGE:
(including set-up labor)

Advanced Rate (White/Black): \$ 1,135.00 Standard Rate(White/Black): \$ 1,532.25
Advanced Rate (Chrome): \$ 1,250.00 Standard Rate(White/Black): \$ 1,687.50

Please note: no substitutions. If additional grid panels, shelves and baskets, hooks, faceouts and hangrails, hat and cap holders or other accessories are needed, please call the Exhibitor Services Department at # 610-676-0470 or email sales@reberfriel.com to receive a quote. To guarantee availability, contact us at least three weeks in advance of the show.

• T E R M S •

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Company Name: _____ Booth No. _____

Street: _____ City/State: _____ ZIP: _____

Ordered by: _____ Email: _____

PHILADELPHIA NATIONAL CANDY,
GIFT & GOURMET SHOW

January 6 - 8, 2018
Greater Philadelphia Expo Center
Oaks, PA

Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____/____/____



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Greater Philadelphia Expo Center
Oaks, PA

Please prepare and return to:
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Convention & Exposition Services
P.O. Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfriel.com

Order Deadline Date
December 22, 2017

Standard Rate Applies
After Deadline

• DISPLAY PANELS •

• GRID PANELS •

Please see our **SPECIAL GRID PANEL BOOTH PACKAGE FORM** for more Grid Panel options.

	Discount	Standard
Grid Panel without Feet (one panel cannot stand alone)		
Dimensions: 8' high, 2' wide	_____ \$ 39.50	_____ \$ 55.00
Available Colors (please chose): [] White [] Black [] Chrome		
Grid Panel with Feet		
Dimensions: 8' high, 2' wide	_____ \$ 49.50	_____ \$ 65.00
Available Colors (please chose): [] White [] Black		

NOTE: GRID PANELS CANNOT BE ATTACHED IN ANY WAY TO THE STANDARD BOOTH HARDWARE. REBER-FRIEL COMPANY ASSUMES NO RESPONSIBILITY FOR ANY DAMAGE DUE TO IMPROPER SET-UP.

• PEGBOARD & FOAMCORE PANELS •

Pegboard Panel , White	_____ \$125.00	_____ \$165.00
Different Color (please specify), charge per panel: _____	_____ \$ 50.00	_____ n/a
Dimensions: 4' x 8'		
Please chose: [] Vertical [] Horizontal		
Foamcore Panel , White	_____ \$145.00	_____ \$190.00
Different Color (please specify), charge per panel: _____	_____ \$ 50.00	_____ n/a
Dimensions: 4' x 8'		
Please chose: [] Vertical [] Horizontal		

• SLAT WALL PANELS •

Slat Wall Panel – Pre-Order ONLY	_____ Quote	_____ n/a
Available Colors in Stock (please chose): [] White [] Oak	_____ per	_____ request
Different Color (please order at least 4 weeks before show) _____		
Dimensions: 8' high, 4' wide		

Please contact Exhibitor Services at sales@reberfriel.com or call (800) 564-7040 for a Quote.

• ACCESSORIES •

Individual Foamcore Sheets – 4' x 8' x 3/16"	_____ \$ 22.10	_____ \$ 44.20
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Contact Exhibitor Services at sales@reberfriel.com or phone 610-676-0470 for a list of available, additional Accessories.

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Company Name: _____ Booth No. _____

Street: _____ City/State: _____ ZIP: _____

Ordered by: _____ Email: _____

Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____/____/____

URGENT & IMPORTANT NOTICE

**NO shipments will be accepted in advance of
the official move-in on January 4, 2018**

Move In: Thurs, Jan 4: From Noon to 8 pm,

Fri, Jan 5: 8 am to 8 pm

Move Out: Mon, Jan 8: 3 pm to 8 pm

Tues, Jan 12: 8 am to Noon

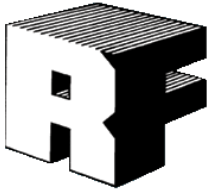
**Greater Philadelphia Expo Center
Oaks, PA**

All materials must be prepaid door delivery and addressed as follows:

Exhibitor's Company & Booth Number
Philadelphia Nat'l Candy, Gift, & Gourmet Show
c/o Reber-Friel Company
Greater Philadelphia Expo Center
100 Station Avenue
Oaks, PA 19456

Shipments without payment on file will not be delivered to the booth until payment is received.

Your cooperation is appreciated!



PHILADELPHIA NATIONAL CANDY, GIFT & GOURMET SHOW

January 6 - 8, 2018
Greater Philadelphia Expo Center
Oaks, PA

Please prepare and return to:
Reber-Friel Company

Advance Rate Deadline Date

December 29, 2017

Convention & Exposition Services
P.O. Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfrieland.com

Freight and Payment must be received by this date or SURCHARGE applies.

• FREIGHT HANDLING FORM •

ADVANCED INBOUND SHIPMENTS (WAREHOUSE)

Please send all shipments PREPAID. Reber-Friel Company will receive and store merchandise up to 30 days (December 6, 2017) prior to show. Freight will be placed in booth at Show Site. Empties will be removed and stored until the close of the show, at which time they will be returned to booth. Outbound freight will be loaded out onto designated show carrier at show site.

DOCKSIDE INBOUND SHIPMENTS

Reber-Friel Company will only be available at the facility January 3 - 5, 2018 to receive, unload and place merchandise in booth, as part of your Booth Package. **Show Site shipments will be accepted prior to January 6, ONLY DURING DECORATOR SET-UP DAYS and charged accordingly.** YOUR SHOW SITE SHIPMENTS MUST BE CONSIGNED TO THE REBER-FRIEL COMPANY, OTHERWISE THE REBER-FRIEL COMPANY IS NOT RESPONSIBLE FOR ACCEPTING/HANDLING YOUR SHOW MATERIALS. Empties will be removed and stored until the close of the show, at which time they will be returned to booth.

If your carrier arrives earlier than the above dates and are directed by the building staff to deliver to the Reber-Friel Company warehouse; the exhibitor is fully responsible for all warehouse charges. No Exceptions.

**FREIGHT HANDLING CHARGE PER 100 POUNDS (cwt.) – MINIMUM 200 POUND CHARGE PER SHIPMENT
DAILY STORAGE RATE OF \$15.50/DAY APPLIES IF FREIGHT IS RECEIVED PRIOR TO 30 DAYS BEFORE MOVE-IN**

*** RATES ARE BASED ON THE TOTAL WEIGHT OF EACH SHIPMENT WITH A MINIMUM CHARGE OF 200 LBS. PER SHIPMENT.**

ADVANCE/cwt.	SURCHARGE/cwt.
\$ 35.00	\$ 15.50

ADVANCED WAREHOUSE ADDRESS:

**COMPANY NAME & BOOTH #
PHILADELPHIA NATIONAL CANDY SHOW
c/o REBER-FRIEL COMPANY
422 BUSINESS CENTER
1900 SOUTH DRIVE
OAKS, PA 19456**

SHOW-SITE ADDRESS:

**COMPANY NAME & BOOTH #
PHILADELPHIA NATIONAL CANDY SHOW
c/o REBER-FRIEL COMPANY
GREATER PHILADELPHIA EXPO CENTER
100 STATION AVENUE
OAKS, PA 19456**

• TERMS •

ALL CHARGES MUST BE PAID IN ADVANCE BY CHECK OR CREDIT CARD. If credit card is declined or invalid a \$35.00 service charge will be added. NOTE: Reber-Friel Company shall not be responsible for damage to uncrated materials, materials improperly packed or concealed damage; for loss, theft or disappearance of exhibitor materials after delivering to booth, before picking-up after the show closed or due to fire, Acts of God, strikes, lockouts or to causes beyond its control.

Select method of payment D VISA D MASTER D AMEX

Card Member Name (please print): _____

Account No.: _____ - _____ - _____ - _____

Expiration Date: _____ / _____ Security Code: _____

Signature: _____

The Facility will not accept advance shipments. Advance shipments must be directed to Reber-Friel Company, whether it is shipped by UPS, FedEx, or other Common Carrier. The Facility and Reber-Friel Company accepts NO responsibility for and delay/loss/damage in delivering display material if addressed improperly. Note the proper shipping instructions. Shipments should be insured by the exhibitor from the time the shipments leaves the company until it returns from the show. It is suggested that exhibitors arrange All-Risk Insurance coverage.

Company Name: _____ Booth No. _____

Street: _____ City/State: _____ ZIP: _____

Ordered by: _____ Email: _____

Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: _____ / _____ / _____

LIMITATIONS OF REBER-FRIEL'S LIABILITY AND RESPONSIBILITY

- a. Reber-Friel shall not be responsible for damage to uncrated materials; materials improperly packed or concealed damage.
- b. Reber-Friel shall not be responsible for loss, theft, or disappearance of exhibitor's material after same have been delivered to exhibitor's booth
- c. Reber-Friel shall not be responsible for loss, theft, disappearance of materials before they are picked up from exhibitor's booth for re-loading after the Show. Bills of lading covering outgoing shipments, which are furnished to Reber-Friel by exhibitors, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
- d. Reber-Friel shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind, or to causes beyond its control.
- e. Reber-Friel's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Reber-Friel's maximum liability shall be limited to \$ 0.30 per pound per article with a maximum liability of \$ 50.00 per item and \$ 1,000.00 per shipment
- f. Reber-Friel shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitors' materials which may make it impossible or impractical to exhibit same.
- g. The consignment or delivery of a shipment to Reber-Friel by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in the Bulletin.

ORDER FOR DRAYAGE SERVICES

We hereby authorize Reber-Friel Company to handle our shipment(s) in accordance with the information set forth in the "Shipping Information" section of this form, and we further agree to the following:

- a. We accept the responsibility for the payment of Reber-Friel's charges in connection with the handling of our shipments as set forth and we guarantee payment to Reber-Friel in the event that any third party who acts in our behalf shall fail to pay such charges within 60 days after the close of the Show.
- b. We agree to the "Limitations of Reber-Friel's Liability and Responsibility"
- c. We agree that Reber-Friel's liability shall be limited to any loss or damage which results solely from Reber-Friel's negligence in the actual physical handling of the items comprising our shipment(s), and not for any other type of loss or damage.
- d. With particular reference to Liability & Responsibility, we agree, in connection with the receipt, handling, storage, and re-loading of our materials at the convention site (as distinct from Reber-Friel's warehouse), that Reber-Friel will provide its service as our agent, and not as bailee or shipper. If any employee of Reber-Friel shall sign a delivery receipt, bill of lading, or other documents, we agree that Reber-Friel will do so as our agent, and we accept the responsibility therefore.
 - (1) Relative to outgoing shipments after the Show, we recognize that there will be a lapse of time between the completion of packing and the actual pickup of our materials from our booth for loading into a carrier, and that during such time our shipment will be left unattended in our booth. We agree that Reber-Friel shall not be responsible for any loss or damage during such period, and we authorize Reber-Friel to adjust the quantities of items on any bill of lading left by us with Reber-Friel to conform to the actual count of such items in the booth at the time of pickup.
- e. We agree, in the event of a dispute with Reber-Friel relative to any loss or damage to any of our materials or equipment, that we will not withhold payment of any amount due to Reber-Friel for drayage or any other services provided by Reber-Friel as an offset against the amount of the alleged loss or damage. Instead, we agree to pay Reber-Friel within 30 days from the close of the Show for all such charges, and we further agree that any claim we may have against Reber-Friel shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.



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MOVE IN
January 3 – 5, 2018

• PRIORITY STORAGE •

The Reber-Friel Company is offering **PRIORITY** storage of empties
which guarantees the delivery of your empties within one hour
AFTER removing the aisle carpets completely from entire show floor:

\$ 50.00 per skid/crate

Please indicate: Total number of skid/crate/s needed to be stored: _____

• T E R M S •

ALL SERVICES MUST BE PAID IN ADVANCE BY CHECK OR CREDIT CARD. If credit card is declined or invalid a \$35.00 service charge will be added. NOTE: Reber-Friel Company shall not be responsible for damage to uncrated materials, materials improperly packed or concealed damage; for loss, theft or disappearance of exhibitor materials after delivering to booth, before picking-up after the show closed or due to fire, Acts of God, strikes, lockouts or to causes beyond its control. See LIMITATIONS OF REBER-FRIEL'S LIABILITY AND RESPONSIBILITY.

PAYMENT BY CHECK – ONLY FOR ADVANCED ORDERS! – PLEASE COMPLETE THE FOLLOWING:

Check No.: _____ Date: ____/____/____ Amount: \$ _____

PAYMENT BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING:

Select method of payment D VISA D MASTER D AMEX

Card Member Name (please print): _____

Account No.: _____ - _____ - _____

Expiration Date: ____/____ Security Code: _____

Signature: _____

• I M P O R T A N T N O T I C E •

Reber-Friel Company guarantees the delivery of stored empties within ONE hour after all aisle carpets are completely removed from the entire show floor. No stored empties will be delivered before ALL aisle carpets are removed – NO EXCEPTIONS. Exhibitors who order PRIORITY STORAGE will receive their stored empties first. All empties are stored in Trailers – first in is the last out.

Company Name: _____ Booth No. _____

Street: _____ City/State: _____ ZIP: _____

Ordered by: _____ Email: _____

Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____/____/____



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P.O. Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfriel.com

Order Deadline Date
December 22, 2017
20% Surcharge Applies
After Deadline

• SET-UP & DISMANTLE LABOR ORDER FORM •

In the interest of prompt and efficient processing of exhibitors labor requirements for set-up and dismantling of exhibits, it is urged that advance notice is provided on this form. Orders received at the show will be processed after advance orders in all cases. Orders placed AFTER the Deadline Date is subject to a twenty percent (20 %) additional surcharge.

Carpenters are assigned to orders at 8:00 a.m. daily and completion time of first assignments is uncertain. Therefore, starting times after 8:00 a.m. cannot be guaranteed, although we will make every attempt to provide labor at requested times.

Cancellation of requested labor needs to be in writing, at least 24 hour in advance.
Failure to cancel labor or to call for labor at requested time will result in a one-hour charge per requested carpenter.

Service # 1

To save time and personal supervision, we suggest Service #1, using our qualified personnel, trained to set-up the display prior to the arrival.

- [] Reber-Friel Company is authorized to set-up the display prior to our arrival. For your information, we are forwarding blueprints, photographs or instructions. Where possible, all work should be done on straight time. In the event of shortage in shipment, or damage, please contact our representatives immediately for instructions. A supervision charge of 30 % will be added to the bill for carpenters at the rates shown below.
- [] We will use the same services to dismantle and pack our exhibit. Before the end of the Show, shipping instructions, address, and bill of lading will be left at the service desk and/or with a Reber-Friel representative.

Service # 2

- [] We would like _____ carpenters available on ____ / ____ / _____ at ____ : ____ (a.m.) (p.m.) for approximately _____ hours to set-up the display under the supervision of our representative.
- [] We would like _____ carpenters available on ____ / ____ / _____ at ____ : ____ (a.m.) (p.m.) for approximately _____ hours to dismantle the display under the supervision of our representative.

EXHIBITORS MUST COME TO SERVICE DESK TO SIGN IN AND OUT FOR MEN REQUIRED.

CARPENTER RATES (INCREMENTS OF ONE HOUR)

Straight Time	\$ 104.00 per hour
Over Time.....	\$ 157.50 per hour *
Double Time.....	\$ 206.75 per hour **

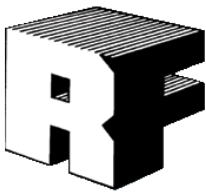
* After 3:30 p.m. daily & All day Saturday
** All day Sunday & Holidays

Note: Starting time for all labor is 8:00 a.m. – ONE hour minimum per man.

• T E R M S •

DISCOUNT PRICES only apply to orders with payment in FULL received at the above address by Deadline Date, after which a 20% Surcharge applies. All charges for services must be paid in advance by check or credit card. Orders without payment will NOT be processed. If credit card is declined or invalid a \$35.00 service charge will be added.

Company Name: _____ Booth No. _____
 Street: _____ City/State: _____ ZIP: _____
 Ordered by: _____ Email: _____
 Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____ / ____ / ____



PHILADELPHIA NATIONAL CANDY, GIFT & GOURMET SHOW

January 6 - 8, 2018
Greater Philadelphia Expo Center
Oaks, PA

Please prepare and return to:
Reber-Friel Company
Convention & Exposition Services
P.O. Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfriel.com

Order Deadline Date
December 22, 2018

Standard Rate Applies
After Deadline

• CUSTOM CLEANING ORDER FORM •

All advance orders will be billed to the exhibitor. No Credits will be given if the Service Desk or the Reber-Friel representative is not notified no later than opening day that the service was not performed.

The Building Management provides general cleaning of the exhibit hall. If booth cleaning is required, Reber-Friel must be contracted for it by using this form, or arrange for it at the Service Desk upon arrival.

RATES FOR CUSTOM CLEANING:

Advanced Rate: 50¢ per sq. ft. per day

Standard Rate: 59¢ per sq. ft. per day

WE WILL REQUIRE THE FOLLOWING CLEANING:

[] Pre-Show Only
(100 sq. ft. min)

[] Daily Service
(100 sq. ft. min)

[] Service Only
(100 sq. ft. min)

____/____/____; ____/____/____
____/____/____; ____/____/____
____/____/____; ____/____/____

ALL RATES BASED ON GROSS BOOTH AREA
(100 sq. ft. minimum)

• T E R M S •

DISCOUNT PRICES only apply to orders with payment in FULL received at the above address by Deadline Date, after which the Standard Rates will be charged. All charges for services must be paid in advance by check or credit card. Orders without payment will NOT be processed. If credit card is declined or invalid a \$35.00 service charge will be added. NOTE: Exhibitors are responsible to check that all ordered services were performed before show opens. Otherwise report the Reber-Friel representative immediately. Claims after show will not be accepted – NO credits will be given after the show.

Company Name: _____ Booth No. _____

Street: _____ City/State: _____ ZIP: _____

Ordered by: _____ Email: _____

Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____/____/____



PHILADELPHIA NATIONAL CANDY, GIFT & GOURMET SHOW

January 6 - 8, 2018
Greater Philadelphia Expo Center
Oaks, PA

Please complete and return to:
Reber-Friel Company
Convention & Exposition Services
P.O. Box 1202
Oaks, PA 19456
Telephone # (610) 676-0470 Fax # (610) 676-0473 Email: sales@reberfriel.com

Order Deadline Date
December 22, 2017

Standard Rate* Applies
After Deadline

• SHOWCASE ORDER FORM •

- All Showcases Include: Inside Lighting, Lock and Key -

FULL VIEW; includes two glass shelves 8" or 10" wide



DIMENSIONS

Width: 20" • Length: 60" Front Glass View is 24 1/4" on three sides
Height: 38" 70" Front Glass View is 30" on three sides

RATES FOR SHOW CASE:

Advanced Rate: \$ 385.00 *Standard Rate: \$ 465.00

QUANTITY: _____

HALF VIEW; includes one glass shelf 8" or 10" wide



DIMENSIONS

Width: 20" • Length: 60" • Height: 38"
Front glass view is 24 1/4" with Solid Sides

RATES FOR SHOW CASE:

Advanced Rate: \$ 385.00 *Standard Rate: \$ 465.00

QUANTITY: _____

QUARTER VIEW / JEWELRY CASE



DIMENSIONS

Width: 20" • Length: 70" • Height: 38"
Front glass view is 11" on three sides

RATES FOR SHOW CASE:

Advanced Rate: \$ 385.00 *Standard Rate: \$ 465.00

QUANTITY: _____

• T E R M S •

DISCOUNT PRICES only apply to orders with payment in FULL, including Sales Tax received by Deadline Date, after which the Standard Rates will apply. All charges for services must be paid in advance by check or credit card. Orders without payment will NOT be processed. If credit card is declined or invalid a \$35.00 service charge will be added. NOTE: Exhibitors are responsible to check that all ordered equipment is delivered to booth and services performed before show opens, otherwise report to the Reber-Friel representative immediately. Claims after show will not be accepted – NO credits will be given after the show.

Fees for rental includes delivery to booth and removal at close of show.
Cancellation of delivered equipment is subject to a 50% cancellation charge for labor.

Company Name: _____ Booth No. _____

Street: _____ City/State: _____ ZIP: _____

Ordered by: _____ Email: _____

Phone: _____ - _____ - _____ Ext: _____ Fax: _____ - _____ - _____ Date: ____/____/____



**100 Station Ave
PO Box 835
Oaks, PA 19456
484-754-3976**

Expo Authorized Service Provider for Audio Visual

Contact Directly for Rates and Terms

ALN A/V
Neil Schwenk
Phone: 610-983-0100
Email: Neil@aln-av.com



Outlets

Prices for Electric Wiring on a Rental Basis

Booth Outlets for Single Electric Units Only

	<u>Discount Price</u>	<u>Standard Price</u>
10AMPS	110.00	225.00
20AMPS	140.00	255.00

Flood Lights and Par Can Lights

If you order floodlights or par can lights, you must order outlets.

	<u>Discount Price</u>	<u>Standard Price</u>
100W Flood Light	25.00	90.00
10000W Par	150.00	325.00

Power for Heavy Equipment

208V

Single Phase

208V

Three Phase

	<u>Discount Price</u>	<u>Standard Price</u>	<u>Discount Price</u>	<u>Standard Price</u>
2 HP or 20 AMPS	250.00	400.00	350.00	500.00
3 HP or 30 AMPS	275.00	440.00	375.00	540.00
7 HP or 50 AMPS	320.00	485.00	420.00	585.00
10 HP or 60 AMPS	340.00	525.00	440.00	630.00
12 HP or 80 AMPS	420.00	605.00	520.00	705.00
15 HP or 100AMPS	490.00	705.00	700.00	950.00

Schedule of Price for Water Gallons Required

<u>Gallons</u>	<u>Discount Price</u>	<u>Standard Price</u>	<u>Gallons</u>	<u>Discount Price</u>	<u>Standard Price</u>
1-100	50.00	75.00	1500-2000	275.00	412.50
101-500	100.00	150.00	2001-2500	350.00	525.00
501-1000	175.00	262.50	2501-3000	425.00	637.50
1001-1500	250.00	375.00	3001-3500	500.00	750.00

Hardwire Internet Connection \$500.00



Phone: 484-754-3976
Fax: 484-754-3994
email: info@phillyexpocenter.com

How to Order Services

Ordering services at The Greater Philadelphia Expo Center is easy, just follow these steps.

1. Go to www.phillyexpocenter.com.
2. Choose "For Exhibitors" at the top of the page.
3. Choose "Order Services"
4. The website will have you set up an account. From there, choose your event and place your order.

Don't forget to remember your password! You can use it to log in to your account and order services for any event at the Expo.



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484-754-3976 * Fax 484-754-3994

GPEC Wireless Internet

Wireless Internet service is available at the Greater Philadelphia Expo Center based upon the following rates:

256/128 Basic Bandwidth

1 day / \$19.95
4 days/ \$39.95

512/256 Premium Bandwidth

1 day/ \$29.95
4 days/ \$49.95

To purchase a connection, simply open the web browser on the device you would like to have internet access. You will automatically be guided through a simple ordering process. Please note that you must have a Visa or Mastercard in order to log on.